Department of Health and Human Services OFFICE OF INSPECTOR GENERAL

WYOMING STATE MEDICAID FRAUD CONTROL UNIT: 2016 ONSITE REVIEW



Suzanne Murrin
Deputy Inspector General for
Evaluation and Inspections

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WHY WE DID THIS STUDY

The Office of Inspector General (OIG) administers the Medicaid Fraud Control Unit (MFCU or Unit) grant awards, annually recertifies the Units, and oversees the Units' performance in accordance with the requirements of the grant. As part of this oversight, OIG conducts periodic reviews of all Units and prepares public reports based on these reviews. These reviews assess the Units' adherence to the 12 MFCU performance standards and compliance with applicable Federal statutes and regulations.

HOW WE DID THIS STUDY

We conducted an onsite review of the Wyoming Unit in October 2016. We based our review on an analysis of data from six sources: (1) policies, procedures, and documentation related to the Unit's operations, staffing, and caseload; (2) financial documentation for fiscal years (FYs) 2013 through 2015; (3) structured interviews with key stakeholders; (4) structured interviews with Unit staff; (5) files for all cases that were open in FYs 2013 through 2015; and (6) observation of Unit operations.

WHAT WE FOUND

For FYs 2013 through 2015, the Wyoming Unit reported obtaining 11 criminal convictions; 25 global civil judgments and settlements; and total recoveries of over \$3 million. We found that the Wyoming Unit was generally in compliance with applicable laws, regulations, and policy transmittals, and the Unit overcame training barriers by working with another MFCU to train its newly hired investigator. However, we identified three areas of concern: (1) the Unit did not pursue civil fraud cases other than "global" civil fraud cases (i.e., cases that involve the National Association of Medicaid Fraud Control Units and typically involve a group of MFCUs) during the review period; (2) although the Unit referred cases to its Federal and State agency partners, its written procedures for such referrals were incomplete; and (3) the Unit did not employ any investigators for a period of approximately 6 months, which appeared to have negative consequences for Unit investigations.

WHAT WE RECOMMEND

We recommend that the Wyoming Unit (1) develop and implement a plan to improve its ability to pursue nonglobal fraud cases as civil matters; (2) incorporate procedures for referring cases to Federal partners and other State agencies into its written policies and procedures manual; and (3) take steps to ensure that it does not lack an investigator for a significant period of time. The Unit concurred with all three recommendations.

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OBJECTIVE

To conduct an onsite review of the Wyoming State Medicaid Fraud Control Unit (MFCU or Unit).

BACKGROUND

The mission of MFCUs is to investigate and prosecute Medicaid provider fraud and patient abuse or neglect under State law.¹ The Social Security Act (SSA) requires each State to operate a MFCU, unless the Secretary of Health and Human Services determines that operation of a Unit would not be cost-effective because minimal Medicaid fraud exists in a particular State and the State has other adequate safeguards to protect Medicaid beneficiaries from abuse and neglect.² Currently, 49 States and the District of Columbia (States) have MFCUs.³

Each Unit must employ an interdisciplinary staff that consists of at least an investigator, an auditor, and an attorney.⁴ Unit staff review referrals of provider fraud and patient abuse or neglect to determine their potential for criminal prosecution and/or civil action. In fiscal year (FY) 2016, the 50 Units collectively reported 1,564 convictions; 998 civil judgments or settlements; and almost \$1.9 billion in recoveries.^{5, 6}

Units must meet a number of requirements established by the SSA and Federal regulations. For example, each Unit must:

 be a single, identifiable entity of State government, distinct from the single State Medicaid agency;⁷

¹ Social Security Act § 1903(q)(3). Regulations at 42 CFR § 1007.11(b)(1) add that a Unit's responsibilities may include reviewing complaints of misappropriation of patients' private funds in residential health care facilities.

² SSA § 1902(a)(61).

³ North Dakota and the territories of American Samoa, Guam, the Northern Mariana Islands, Puerto Rico, and the U.S. Virgin Islands have not established Units.

⁴ SSA § 1903(q)(6); 42 CFR §1007.13.

⁵ Office of Inspector General (OIG), *MFCU Statistical Data for Fiscal Year 2016*, Accessed at https://oig.hhs.gov/fraud/medicaid-fraud-control-units-mfcu/expenditures_statistics/fy2016-statistical-chart.pdf on March 7, 2017.

⁶ All FY references in this report are based on the Federal FY (October 1 through September 30).

⁷ SSA § 1903(q)(2); 42 CFR § 1007.5 and 1007.9(a).

- develop a formal agreement, such as a memorandum of understanding (MOU) that describes the Unit's relationship with the State Medicaid agency;⁸ and
- have either statewide authority to prosecute cases or formal procedures to refer suspected criminal violations to an agency with such authority.⁹

MFCU Funding

Each MFCU is funded jointly by its State and the Federal government. Federal funding for the MFCUs is provided as part of the Federal Medicaid appropriation, but it is administered by the Department of Health and Human Services (HHS) Office of Inspector General (OIG). Deach Unit receives Federal financial participation equivalent to 75 percent of its total expenditures, with State funds contributing the remaining 25 percent. In FY 2016, combined Federal and State expenditures for the Units totaled approximately \$259 million, approximately \$194 million of which represented Federal funds.

Administration and Oversight of the MFCU Program

The Secretary of HHS delegated to OIG the authority to administer the MFCU grant program.¹³ To receive Federal reimbursement, each Unit must submit an initial application to OIG for approval and be recertified each year thereafter.

In annually recertifying the Units, OIG evaluates Units' compliance with Federal requirements and their adherence to performance standards. The Federal requirements for Units are contained in the SSA, regulations, and policy transmittals. ¹⁴ In addition, OIG has published 12 performance standards that it uses to assess whether a Unit is effectively performing its responsibilities. ¹⁵ The standards address topics such as staffing, maintaining adequate referrals, and cooperation with Federal authorities. Appendix A contains these performance standards.

^{8 42} CFR § 1007.9(d).

⁹ SSA § 1903(q)(1).

¹⁰ SSA § 1903(a)(6)(B).

¹¹ Ibid

¹² OIG, *MFCU Statistical Data for Fiscal Year 2016*, Accessed at https://oig.hhs.gov/fraud/medicaid-fraud-control-units-mfcu/expenditures statistics/fy2016-statistical-chart.pdf on March 7, 2017.

¹³ The SSA authorizes the Secretary of HHS to award grants to the Units (SSA § 1903(a)(6)(B)); the Secretary delegated this authority to the OIG.

 $^{^{14}}$ On occasion, OIG issues policy transmittals to provide guidance and instructions to MECUs

¹⁵ 77 Fed. Reg. 32645 (June 1, 2012).

OIG also performs periodic onsite reviews of the Units, such as this review of the Wyoming MFCU. During these onsite reviews, OIG evaluates Units' compliance with laws, regulations, and policy transmittals, as well as adherence to the 12 performance standards. OIG also makes observations about beneficial practices, provides recommendations to the Units, and monitors the implementation of the recommendations. These evaluations differ from other OIG evaluations, as they support OIG's direct administration of the MFCU grant program. These evaluations are subject to the same internal quality controls as other OIG evaluations, including internal peer review.

OIG provides additional oversight, including collecting and disseminating performance data; conducting training; and providing technical assistance.

Wyoming MFCU

The Wyoming Unit's office is located in Cheyenne. The Unit is an autonomous entity within the State's Office of the Attorney General. At the time of our review, the Unit's staff was composed of an attorney (who also acted as the Unit's director), an investigator, an auditor, and a paralegal/office manager. The Unit's attorney/director directly supervised the other three staff members.

The Unit receives referrals from the State's Division of Healthcare Financing, which is the program integrity unit within the State Medicaid agency. The Unit also receives referrals from other sources, such as OIG, private citizens and other State agencies. Appendix B illustrates the Unit's referrals, by source, for FYs 2013 through 2015. When the Unit receives a referral, the Unit's investigator or auditor conducts a preliminary assessment to determine whether the allegation has the potential for full investigation and is within the Unit's MFCU grant authority. If the referral meets these criteria, the director then decides whether to open a case, have Unit staff conduct further preliminary investigation, or send the referral to another agency.

After the Unit opens a case, the Unit's investigator and/or auditor conducts a full investigation. The Wyoming Unit has the authority to investigate matters of Medicaid fraud and cases of patient abuse and neglect, ¹⁶ but does not have original authority to prosecute criminal matters, which instead is vested with the county District Attorneys located across the State. However, District Attorneys may exercise their discretion to jointly prosecute cases with the Unit or authorize the Unit to proceed with the

¹⁶ For the purposes of this report, the category of patient abuse and neglect includes the misappropriation or theft of private funds belonging to patients in residential health care facilities.

prosecution. Appendix C illustrates the number and type of investigations that were opened and closed by the Unit for FYs 2013 through FY 2015.

Previous Review

In 2011, OIG issued a report regarding its August 2010 onsite review of the Wyoming Unit. OIG made one recommendation in that report regarding the Unit's MOU with the State Medicaid agency. That recommendation is now closed.

METHODOLOGY

We conducted the onsite review in October 2016. We based our review on an analysis of data from six sources: (1) policies, procedures, and documentation related to the Unit's operations, staffing, and caseload; (2) financial documentation for FYs 2013 through 2015; (3) structured interviews with key stakeholders; (4) structured interviews with Unit staff; (5) files for cases that were open at some point during FYs 2013–2015; and (6) observation of Unit operations. Appendix D provides details of our methodology.

Standards

This study was conducted in accordance with the *Quality Standards for Inspection and Evaluation* issued by the Council of the Inspectors General on Integrity and Efficiency.

FINDINGS

For FYs 2013 through 2015, the Unit reported 11 convictions, 25 global civil judgments and settlements, and total recoveries of approximately \$3.2 million

The Unit reported 11 convictions over the 3-year period—9 that involved provider fraud and 2 that involved patient abuse or neglect. All 25 of the Unit's civil judgments and settlements for FYs 2013 through 2015 were the result of "global" cases. ¹⁷ See Exhibit 1 for yearly convictions and global civil judgments and settlements.

Exhibit 1: Convictions and Global Civil Judgments and Settlements, FYs 2013 Through 2015

Case Outcomes	FY 2013	FY 2014	FY 2015	3-Year Total
Convictions	3	5	3	11
Global Civil Judgments and Settlements	13	9	3	25

Source: OIG review of MFCU self-reported quarterly and annual statistical reports and other data, 2016.

Approximately \$140,000 of the Unit's \$3.2 million in total recoveries were from criminal cases. The Unit's criminal recoveries declined each year of the review period, from \$76,388 in 2013 to \$21,013 in 2015. Unit management explained that the low criminal recoveries in FY 2015 resulted in part from the departures of the Unit's sole investigator and attorney at the beginning of that FY. Approximately \$3 million of the \$3.2 million in total recoveries was from global civil cases. See Exhibit 2 for yearly criminal recoveries, global civil recoveries, and Unit expenditures.

¹⁷ "Global" cases are civil False Claims Act cases that are litigated in Federal courts by the U.S. Department of Justice and typically involve a group of MFCUs. The National Association of Medicaid Fraud Control Units facilitates the settlement of global cases on behalf of the States.

¹⁸ For about a 6-month period during FY 2015, the Unit did not employ any investigators, and its sole attorney (appointed to the Unit by the Attorney General's Office) served the Unit on an interim rather than a long-term basis. The Unit did not provide further explanation for the decline in recoveries from FY 2013 to FY 2014.

¹⁹ Figures in this paragraph and Exhibit 2 are rounded.

Exhibit 2: Wyoming MFCU-Reported Recoveries and Total Expenditures, by Year, FYs 2013 Through 2015

Recovery Types	FY 2013	FY 2014	FY 2015	3-Year Total
Total Civil and Criminal Recoveries	\$1,623,272	\$1,512,626	\$44,448	\$3,180,346
Global Civil Recoveries	\$1,546,884	\$1,469,685	\$23,435	\$3,040,004
Criminal Recoveries	\$76,388	\$42,941	\$21,013	\$140,342
Total Expenditures	\$489,024	\$485,829	\$410,907	\$1,385,760

Source: OIG review of MFCU self-reported quarterly and annual statistical reports and other data, 2016.

The Unit did not pursue nonglobal cases of civil fraud during the FY 2013-2015 review period

Although the Wyoming Unit reported judgments, settlements, and recoveries from global civil cases, Unit management reported no nonglobal civil judgments, settlements, or recoveries for the 3-year review period.²⁰ Wyoming enacted a Medicaid False Claims Act in 2013,²¹ and OIG *State Fraud Policy Transmittal 99-01* states that "all provider fraud cases that are declined criminally [should] be investigated and/or analyzed fully for their civil potential."²² However, Unit management reported that if a case did not have potential for criminal prosecution, the Unit would not pursue it as a civil fraud case and would refer the case to another agency.

During interviews at the time of our onsite review, Unit management reported that it had made pursuing nonglobal civil fraud cases a priority beginning in FY 2016. Consequently, the Unit settled its first nonglobal civil fraud case in January 2017.

²⁰ One consequence of not pursuing civil fraud cases was that the Unit did not maintain a balance of criminal and civil fraud cases in adherence with OIG performance standards. Performance standard 6(E) states "As part of its case mix, the Unit seeks to maintain, consistent with its legal authorities, a balance of criminal and civil fraud cases."

²¹ The Wyoming Medicaid False Claims Act includes civil penalties for false Medicaid claims. Wyoming Statute §§ 42-4-301 to -306 (2013).

²² OIG, *State Fraud Policy Transmittal 99-01*, p. 2. This policy transmittal further states that Units should either try meritorious civil cases "under State law" or refer them to "the U.S. Department of Justice or the U.S. Attorney's Office."

Although the Unit referred cases to its Federal and State agency partners, its written procedures for such referrals were incomplete

Unit stakeholders, specifically Federal and State agency partners, confirmed that the Unit referred cases to them and reported no concerns about the number or quality of Unit referrals. However, although the Unit's policies and procedures manual contained a written procedure for referring cases to the State Medicaid agency, the manual contained no such procedure for referring cases to other State agencies (such as the Wyoming Department of Family Services) or to Federal partners (such as the Department of Justice or OIG). Performance standard 3(C) states that a Unit's written policies and procedures should "include a process for referring cases, when appropriate, to Federal and State agencies." Unit management explained that the Unit has processes for referring cases to Federal partners and to other State agencies, but acknowledged that these processes were not documented in the Unit's policies and procedures manual.

The Unit did not employ any investigators for a period of approximately 6 months, which appeared to have negative consequences for Unit investigations

After the Unit's sole investigator went on sick leave in October 2014 and then subsequently retired, the Unit did not employ an investigator for approximately 6 months, hiring a new investigator in April 2015.²³ Although the Unit used investigators from other agencies as support on a part-time, case-by-case basis during this period, Federal regulations require that the Unit be staffed by a full-time "senior investigator with substantial experience in commercial or financial investigations."²⁴

²³ According to Federal regulations, "employ" is defined as "full-time duty intended to last at least a year," whether the Unit directly hires someone or employs that person on the basis of "full-time detail" from another agency. 42 CFR § 1007.1. The Wyoming Unit is the only MFCU that has an approved budget authorizing the employment of only one investigator.

²⁴ 42 CFR § 1007.13(a)(3).

MFCU performance standards also state that Units should employ an appropriate number of staff.²⁵

The loss of the Unit's sole investigator appeared to have at least two negative implications for Unit investigations: investigation delays and a lack of continuity once the Unit hired a new full-time investigator. Our review of the Unit's case files found that some lacked documentation of any investigative activity during this 6-month period. This suggests that the lack of an investigator resulted in delays in these investigations. Performance standard 5 states that a Unit should maintain a continuous case flow to complete cases in an appropriate timeframe. Further, once the Unit hired a new investigator in April 2015, he did not have an existing investigator to provide context and background for ongoing investigations or help train him in the investigation of Medicaid provider fraud and patient abuse or neglect cases in Wyoming.

Other observation: The Unit overcame training barriers by working with another MFCU to train its newly hired investigator

To overcome training barriers associated with the high cost of extensive travel and the lack of an experienced investigator to train its newly hired investigator, the Unit's newly hired investigator drove to the adjacent State of Colorado to train with staff from the Colorado MFCU. During this 3-day period, the investigator observed active investigations and met with the Colorado MFCU's management and attorneys to discuss the investigation and prosecution of Medicaid provider fraud. Both the Wyoming Unit's management and investigator reported that this practice was a highly cost-effective way to train the investigator and offered the additional benefit of furthering a positive working relationship with the other MFCU.

²⁵ Performance standard 2(A) states that a Unit should employ the number of staff that is included in the Unit's budget estimate, as approved by OIG. In addition, performance standard 2(C) states that a Unit should employ an appropriate mix and "number" of professional staff (such as investigators) to enable the Unit "to effectively investigate and prosecute" an appropriate volume of cases of Medicaid fraud and patient abuse and neglect.

²⁶ Because the Unit's director and sole investigator were no longer employed by the Unit at the time of our onsite review, we could not conclusively verify whether the case files simply lacked documentation of investigation activities or whether the activities did not occur.

CONCLUSION AND RECOMMENDATIONS

The Wyoming Unit was generally in compliance with applicable laws, regulations, and policy transmittals. For FYs 2013 through 2015, the Unit reported 11 convictions; 25 global civil judgments and settlements; and total recoveries of approximately \$3.2 million. The Unit also overcame training challenges by working with another MFCU to train its newly hired investigator.

However, we identified three areas of concern. Specifically, the Unit did not pursue fraud cases as civil matters under Wyoming's civil fraud statute and therefore reported no nonglobal civil judgments, settlements, or recoveries for the review period. In addition, although the Unit referred cases to Federal and State agency partners, the Unit's written procedures for such referrals were incomplete. Finally, the Unit did not employ any full-time investigators for a period of approximately 6 months, which appeared to have at least two negative implications for Unit investigations: delays in investigations and a lack of continuity once the Unit hired a new full-time investigator.

Therefore, we recommend that the Wyoming Unit:

Develop and implement a plan to improve its ability to pursue nonglobal fraud cases as civil matters

The Unit should develop and implement a plan to pursue appropriate fraud cases as civil matters. As part of the plan, the Unit could provide training to staff and further develop litigation strategies to pursue nonglobal fraud cases as civil matters. We note that the Unit has already made progress with regard to pursuing nonglobal fraud cases since the time period we reviewed—it reports having settled its first nonglobal civil case.

Incorporate procedures for referring cases to Federal partners and other State agencies into its written policies and procedures manual

The Unit should revise its policies and procedures manual to document procedures for referring cases to Federal partners (such as the Department of Justice and OIG) and State agencies other than the State Medicaid agency. This will help ensure that staff, including new employees, become familiar with and adhere to these procedures.

Take steps to ensure that it does not lack an investigator for a significant period of time

Because the Wyoming Unit employs a sole investigator, the loss of that investigator can have a significant effect on Unit performance, as it did when the Unit's sole investigator retired in FY 2015. To ensure that Unit investigations do not sit idle for significant periods of time, the Unit should take steps to ensure that it continuously employs an investigator, such as seeking approval for and hiring an additional investigator or developing a contingency plan to ensure that an investigator with the requisite qualifications is available to the Unit on a full-time, interim basis.

Unit management and stakeholders said that hiring a second investigator would (1) ease the burden on its sole investigator during busy periods, (2) allow the Unit to expand its caseload, and (3) help prevent investigative delays when an investigator leaves employment. Additional potential benefits include facilitating investigator safety in the field and during interviews, providing better training for a newly hired investigator, and improving continuity when moving cases between investigators.

If the Unit is unable to hire an additional investigator, the Unit should work with the Wyoming Attorney General's Office and OIG to develop a written contingency plan with other options to ensure that an investigator who meets the requirements for that position is readily available to the Unit.

UNIT COMMENTS AND OFFICE OF INSPECTOR GENERAL RESPONSE

The Wyoming Unit concurred with all three of our recommendations. OIG anticipates that the Unit's actions will implement our recommendations.

With regard to our recommendation for the Unit to develop and implement a plan to improve its ability to pursue nonglobal fraud cases as civil matters, the Unit stated that it revised its policies to ensure that all cases not pursued criminally are assessed for civil merit. In the attachment to its comments, the Unit included the revised language.

With regard to our recommendation for the Unit to incorporate procedures for referring cases to Federal partners and other State agencies into its written policies and procedures manual, the Unit stated that it revised its policies to reflect its current referral practices. In the attachment to its comments, the Unit included the revised language.

With regard to our recommendation for the Unit to take steps to ensure that it does not lack an investigator for a significant period of time, the Unit explained that, due to State economic limitations, it is unable to hire an additional investigator at this time. However, the Unit reported that it has already implemented (as part of its regular process) several approaches that will help it to avoid investigative delays should it lose its investigator again. These actions include: (1) having the Unit's paralegal and auditor contribute to investigations; (2) using on an "as needed" basis the assistance of an investigator (not paid from the MFCU grant) from another division of the Attorney General's Office; and (3) working with State and Federal law enforcement partners on joint investigations. Furthermore, the Unit stated that it will reach out to OIG for assistance on any additional steps that may be desirable to incorporate into a contingency plan.

The full text of the Unit's comments is provided in Appendix E.

APPENDIX A

2012 Performance Standards²⁷

- 1. A UNIT CONFORMS WITH ALL APPLICABLE STATUTES, REGULATIONS, AND POLICY DIRECTIVES, INCLUDING:
- A. Section 1903(q) of the Social Security Act, containing the basic requirements for operation of a MFCU;
- B. Regulations for operation of a MFCU contained in 42 CFR part 1007;
- C. Grant administration requirements at 45 CFR part 92 and Federal cost principles at 2 CFR part 225;
- D. OIG policy transmittals as maintained on the OIG Web site; and
- E. Terms and conditions of the notice of the grant award.
- 2. A UNIT MAINTAINS REASONABLE STAFF LEVELS AND OFFICE LOCATIONS IN RELATION TO THE STATE'S MEDICAID PROGRAM EXPENDITURES AND IN ACCORDANCE WITH STAFFING ALLOCATIONS APPROVED IN ITS BUDGET.
- A. The Unit employs the number of staff that is included in the Unit's budget estimate as approved by OIG.
- B. The Unit employs a total number of professional staff that is commensurate with the State's total Medicaid program expenditures and that enables the Unit to effectively investigate and prosecute (or refer for prosecution) an appropriate volume of case referrals and workload for both Medicaid fraud and patient abuse and neglect.
- C. The Unit employs an appropriate mix and number of attorneys, auditors, investigators, and other professional staff that is both commensurate with the State's total Medicaid program expenditures and that allows the Unit to effectively investigate and prosecute (or refer for prosecution) an appropriate volume of case referrals and workload for both Medicaid fraud and patient abuse and neglect.
- D. The Unit employs a number of support staff in relation to its overall size that allows the Unit to operate effectively.
- E. To the extent that a Unit maintains multiple office locations, such locations are distributed throughout the State, and are adequately staffed, commensurate with the volume of case referrals and workload for each location.
- 3. A UNIT ESTABLISHES WRITTEN POLICIES AND PROCEDURES FOR ITS OPERATIONS AND ENSURES THAT STAFF ARE FAMILIAR WITH, AND ADHERE TO, POLICIES AND PROCEDURES.
- A. The Unit has written guidelines or manuals that contain current policies and procedures, consistent with these performance standards, for the investigation and (for those Units with prosecutorial authority) prosecution of Medicaid fraud and patient abuse and neglect.
- B. The Unit adheres to current policies and procedures in its operations.
- C. Procedures include a process for referring cases, when appropriate, to Federal and State agencies. Referrals to State agencies, including the State Medicaid agency, should identify whether further investigation or other administrative action is warranted, such as the collection of overpayments or suspension of payments.
- D. Written guidelines and manuals are readily available to all Unit staff, either online or in hard copy.
- E. Policies and procedures address training standards for Unit employees.
- 4. A UNIT TAKES STEPS TO MAINTAIN AN ADEQUATE VOLUME AND QUALITY OF REFERRALS FROM THE STATE MEDICAID AGENCY AND OTHER SOURCES.
- A. The Unit takes steps, such as the development of operational protocols, to ensure that the State Medicaid agency, managed care organizations, and other agencies refer to the Unit all suspected provider fraud cases. Consistent with 42 CFR 1007.9(g), the Unit provides timely written notice to the State Medicaid agency when referred cases are accepted or declined for investigation.

²⁷ 77 Fed. Reg. 32645, June 1, 2012.

- B. The Unit provides periodic feedback to the State Medicaid agency and other referral sources on the adequacy of both the volume and quality of its referrals.
- C. The Unit provides timely information to the State Medicaid or other agency when the Medicaid or other agency requests information on the status of MFCU investigations, including when the Medicaid agency requests quarterly certification pursuant to 42 CFR 455.23(d)(3)(ii).
- D. For those States in which the Unit has original jurisdiction to investigate or prosecute patient abuse and neglect cases, the Unit takes steps, such as the development of operational protocols, to ensure that pertinent agencies refer such cases to the Unit, consistent with patient confidentiality and consent. Pertinent agencies vary by State but may include licensing and certification agencies, the State Long Term Care Ombudsman, and adult protective services offices.
- E. The Unit provides timely information, when requested, to those agencies identified in (D) above regarding the status of referrals.
- F. The Unit takes steps, through public outreach or other means, to encourage the public to refer cases to the Unit.

5. A UNIT TAKES STEPS TO MAINTAIN A CONTINUOUS CASE FLOW AND TO COMPLETE CASES IN AN APPROPRIATE TIMEFRAME BASED ON THE COMPLEXITY OF THE CASES.

- A. Each stage of an investigation and prosecution is completed in an appropriate timeframe.
- B. Supervisors approve the opening and closing of all investigations and review the progress of cases and take action as necessary to ensure that each stage of an investigation and prosecution is completed in an appropriate timeframe.
- C. Delays to investigations and prosecutions are limited to situations imposed by resource constraints or other exigencies.

6. A UNIT'S CASE MIX, AS PRACTICABLE, COVERS ALL SIGNIFICANT PROVIDER TYPES AND INCLUDES A BALANCE OF FRAUD AND, WHERE APPROPRIATE, PATIENT ABUSE AND NEGLECT CASES.

- A. The Unit seeks to have a mix of cases from all significant provider types in the State.
- B. For those States that rely substantially on managed care entities for the provision of Medicaid services, the Unit includes a commensurate number of managed care cases in its mix of cases.
- D. As part of its case mix, the Unit maintains a balance of fraud and patient abuse and neglect cases for those States in which the Unit has original jurisdiction to investigate or prosecute patient abuse and neglect cases.
- C. The Unit seeks to allocate resources among provider types based on levels of Medicaid expenditures or other risk factors. Special Unit initiatives may focus on specific provider types.
- E. As part of its case mix, the Unit seeks to maintain, consistent with its legal authorities, a balance of criminal and civil fraud cases.

7. A UNIT MAINTAINS CASE FILES IN AN EFFECTIVE MANNER AND DEVELOPS A CASE MANAGEMENT SYSTEM THAT ALLOWS EFFICIENT ACCESS TO CASE INFORMATION AND OTHER PERFORMANCE DATA.

- A. Reviews by supervisors are conducted periodically, consistent with MFCU policies and procedures, and are noted in the case file.
- B. Case files include all relevant facts and information and justify the opening and closing of the cases.
- C. Significant documents, such as charging documents and settlement agreements, are included in the file.
- D. Interview summaries are written promptly, as defined by the Unit's policies and procedures.
- E. The Unit has an information management system that manages and tracks case information from initiation to resolution.
- F. The Unit has an information management system that allows for the monitoring and reporting of case information, including the following:
- 1. The number of cases opened and closed and the reason that cases are closed.

- 2. The length of time taken to determine whether to open a case referred by the State Medicaid agency or other referring source.
- 3. The number, age, and types of cases in the Unit's inventory/docket
- 4. The number of referrals received by the Unit and the number of referrals by the Unit to other agencies.
- 5. The number of cases criminally prosecuted by the Unit or referred to others for prosecution, the number of individuals or entities charged, and the number of pending prosecutions.
- 6. The number of criminal convictions and the number of civil judgments.
- 7. The dollar amount of overpayments identified.
- 8. The dollar amount of fines, penalties, and restitution ordered in a criminal case and the dollar amount of recoveries and the types of relief obtained through civil judgments or prefiling settlements.

8. A UNIT COOPERATES WITH OIG AND OTHER FEDERAL AGENCIES IN THE INVESTIGATION AND PROSECUTION OF MEDICAID AND OTHER HEALTH CARE FRAUD.

- A. The Unit communicates on a regular basis with OIG and other Federal agencies investigating or prosecuting health care fraud in the State.
- B. The Unit cooperates and, as appropriate, coordinates with OIG's Office of Investigations and other Federal agencies on cases being pursued jointly, cases involving the same suspects or allegations, and cases that have been referred to the Unit by OIG or another Federal agency.
- C. The Unit makes available, to the extent authorized by law and upon request by Federal investigators and prosecutors, all information in its possession concerning provider fraud or fraud in the administration of the Medicaid program.
- D. For cases that require the granting of "extended jurisdiction" to investigate Medicare or other Federal health care fraud, the Unit seeks permission from OIG or other relevant agencies under procedures as set by those agencies.
- E. For cases that have civil fraud potential, the Unit investigates and prosecutes such cases under State authority or refers such cases to OIG or the U.S. Department of Justice.
- F. The Unit transmits to OIG, for purposes of program exclusions under section 1128 of the Social Security Act, all pertinent information on MFCU convictions within 30 days of sentencing, including charging documents, plea agreements, and sentencing orders.
- G. The Unit reports qualifying cases to the Healthcare Integrity & Protection Databank, the National Practitioner Data Bank, or successor data bases.

9. A UNIT MAKES STATUTORY OR PROGRAMMATIC RECOMMENDATIONS, WHEN WARRANTED, TO THE STATE GOVERNMENT.

- A. The Unit, when warranted and appropriate, makes statutory recommendations to the State legislature to improve the operation of the Unit, including amendments to the enforcement provisions of the State code.
- B. The Unit, when warranted and appropriate, makes other regulatory or administrative recommendations regarding program integrity issues to the State Medicaid agency and to other agencies responsible for Medicaid operations or funding. The Unit monitors actions taken by the State legislature and the State Medicaid or other agencies in response to recommendations.

10. A UNIT PERIODICALLY REVIEWS ITS MEMORANDUM OF UNDERSTANDING (MOU) WITH THE STATE MEDICAID AGENCY TO ENSURE THAT IT REFLECTS CURRENT PRACTICE, POLICY, AND LEGAL REQUIREMENTS.

- A. The MFCU documents that it has reviewed the MOU at least every 5 years, and has renegotiated the MOU as necessary, to ensure that it reflects current practice, policy, and legal requirements.
- B. The MOU meets current Federal legal requirements as contained in law or regulation, including 42 CFR § 455.21, "Cooperation with State Medicaid fraud control units," and 42 CFR § 455.23, "Suspension of payments in cases of fraud."
- C. The MOU is consistent with current Federal and State policy, including any policies issued by OIG or the Centers for Medicare & Medicaid Services (CMS).

- D. Consistent with Performance Standard 4, the MOU establishes a process to ensure the receipt of an adequate volume and quality of referrals to the Unit from the State Medicaid agency.
- E. The MOU incorporates by reference the CMS Performance Standard for Referrals of Suspected Fraud from a State Agency to a Medicaid Fraud Control Unit.

11. A UNIT EXERCISES PROPER FISCAL CONTROL OVER UNIT RESOURCES.

- A. The Unit promptly submits to OIG its preliminary budget estimates, proposed budget, and Federal financial expenditure reports.
- B. The Unit maintains an equipment inventory that is updated regularly to reflect all property under the Unit's control.
- C. The Unit maintains an effective time and attendance system and personnel activity records.
- D. The Unit applies generally accepted accounting principles in its control of Unit funding.
- E. The Unit employs a financial system in compliance with the standards for financial management systems contained in 45 CFR 92.20.

12. A UNIT CONDUCTS TRAINING THAT AIDS IN THE MISSION OF THE UNIT.

- A. The Unit maintains a training plan for each professional discipline that includes an annual minimum number of training hours and that is at least as stringent as required for professional certification.
- B. The Unit ensures that professional staff comply with their training plans and maintain records of their staff's compliance.
- C. Professional certifications are maintained for all staff, including those that fulfill continuing education requirements.
- D. The Unit participates in MFCU-related training, including training offered by OIG and other MFCUs, as such training is available and as funding permits.
- E. The Unit participates in cross-training with the fraud detection staff of the State Medicaid agency. As part of such training, Unit staff provide training on the elements of successful fraud referrals and receive training on the role and responsibilities of the State Medicaid agency.

APPENDIX B

Wyoming MFCU Referrals, by Referral Source, FYs 2013 Through 2015

	FY	2013	FY 2014		FY 2015		
Referral Source	Fraud	Abuse/ Neglect*	Fraud	Abuse/ Neglect*	Fraud	Abuse/ Neglect*	Total
HHS OIG	14	0	8	0	11	0	33
State Medicaid Agency	1	0	8	2	1	0	12
Provider	1	2	1	0	0	0	4
Private Citizen	2	0	1	0	0	1	4
State Agencies – Other	1	0	0	0	1	0	2
Law Enforcement	0	0	0	0	1	0	1
State Survey and Certification Agency	0	0	0	0	0	1	1
Total	19	2	18	2	14	2	57
Annual Total	:	21	2	:0	,	16	

Source: OIG analysis of Unit Quarterly and Annual Statistical Reports, 2016.

^{*}The category of referrals of abuse and neglect includes referrals of misappropriation of patient funds.

APPENDIX C

Investigations Opened and Closed by the Wyoming MFCU, by Case Type, FYs 2013 Through 2015

Case Type	FY 2013	FY 2014	FY 2015	3-Year Total	Annual Average*
Opened	32	20	16	68	23
Patient Abuse and Neglect	3	2	2	7	2
Provider Fraud	29	18	14	61	20
Closed	15	22	13	50	17
Patient Abuse and Neglect	2	2	1	5	2
Provider Fraud	13	20	12	45	15

Source: OIG analysis of Unit Quarterly and Annual Statistical Reports, 2016.

^{*}Averages in this column are rounded.

APPENDIX D

Detailed Methodology

To describe the caseload and assess the performance of the Wyoming MFCU, we collected data from six sources: (1) policies, procedures, and documentation related to the Unit's operations, staffing, and caseload; (2) financial documentation for FYs 2013 through 2015; (3) structured interviews with key stakeholders; (4) structured interviews with Unit staff; (5) files for all cases that were open in FYs 2013 through 2015; and (6) observation of Unit operations.

Data Collection

<u>Review of Unit Documentation</u>. Prior to the onsite visit, we analyzed information regarding the Unit's investigation of Medicaid cases, including information about the number of referrals the Unit received, the number of investigations the Unit opened and closed, the outcomes of those investigations, and the Unit's case mix. We also collected and analyzed information about the number of cases that the Unit prosecuted or referred for prosecution and the outcomes of those prosecutions.

We gathered this information from several sources, including the Unit's quarterly statistical reports, its annual reports, its recertification questionnaire, its manuals of policy and procedures, and its MOU with the State Medicaid agency. We requested any additional data or clarification from the Unit as necessary.

<u>Review of Unit Financial Documentation</u>. We reviewed the Unit's internal fiscal controls and use of fiscal resources. Prior to conducting the onsite review, we reviewed the Unit's financial policies and procedures; its response to an internal control questionnaire; and documents (such as financial status reports) related to MFCU grants.

We reviewed four purposive samples to assess the Unit's internal control of fiscal resources. The first three samples listed below were limited to the review period of FYs 2013 through 2015. These four samples included the following:

- 1. To assess the Unit's expenditures, we selected a purposive sample of 24 items from the Unit's 287 expenditure transactions. We selected routine and nonroutine transactions representing a variety of budget categories and payment amounts.
- 2. To assess the Unit's travel expenditures, we selected a purposive sample of 24 items from the Unit's 124 travel transactions. We selected a variety of travel expenditure categories related to both

- in-State and out-of-State travel, such as hotel stays, airfare, and conference expenses.
- 3. To assess employees' "time and effort"—i.e., their work hours spent on various MFCU tasks—we selected a sample of three pay periods, one from each fiscal year. We then requested and reviewed documentation (e.g., timecard records) to support the time and effort of the MFCU staff during the selected pay periods.
- 4. To assess the Unit's control of its equipment, we selected and verified a purposive sample of 15 items from the current inventory list of 77 items maintained in the Unit's office.

Interviews With Key Stakeholders. In September and October 2016, we interviewed six individual stakeholders from five agencies who were familiar with MFCU operations. Specifically, we interviewed a program integrity manager from the State Medicaid agency's Division of Healthcare Financing; an Assistant U.S. Attorney; the Chief Deputy Attorney General (from the Wyoming Attorney General's Office);²⁸ a manager from the State Medicaid agency's Behavioral Health Division; and two OIG Special Agents who work closely with the Unit. We focused these interviews on the Unit's relationship and interaction with OIG and other Federal and State authorities, and on opportunities for improvement. We used the information collected from these interviews to develop subsequent interview questions for Unit staff.

Onsite Interviews With Unit Staff. We conducted structured interviews with the MFCU's director, investigator, auditor, and paralegal/office manager in October 2016. We asked these individuals to provide information related to (1) the Unit's operations, (2) Unit practices that contributed to the effectiveness and efficiency of Unit operations and/or performance, (3) opportunities for the Unit to improve its operations and/or performance, and (4) clarification regarding information obtained from other data sources.

Onsite Review of Case Files. We asked the Unit to provide us with a list of cases that were open at any point during FYs 2013–2015. For the 108 open cases, we requested data that included, but were not limited to, the current status of the case; whether the case was criminal, civil, or global; and the date on which the case was opened. Because global cases are civil false claims actions that typically involve multiple agencies, such as the U.S. Department of Justice and a group of State MFCUs, we excluded those cases from our review of the Unit's case files. Therefore,

²⁸ The Chief Deputy Attorney General supervises the MFCU director.

we excluded 69 cases that were categorized as "global" from the list of cases. The remaining number of case files was 39.

We determined that all 39 cases had been open longer than 60 days. We reviewed the 39 case files to determine whether documentation for required supervisory reviews was present. We also reviewed these case files to determine whether there had been investigation or prosecution delays that were not explained in the case files.

For all 39 case files, we also performed a qualitative review of selected issues, such as case development. While onsite, we consulted MFCU staff to address any apparent issues with individual case files, such as missing documentation.

<u>Onsite Review of Unit Operations</u>. During our October 2016 onsite visit, we reviewed the Unit's workspace and operations. Specifically, we visited the Unit headquarters in Cheyenne, Wyoming. While onsite, we observed the Unit's offices and meeting spaces; security of data and case files; location of select equipment; and the general functioning of the Unit.

Data Analysis

We analyzed data to identify any opportunities for improvement and instances in which the Unit did not fully meet the performance standards or was not operating in accordance with laws, regulations, or policy transmittals.²⁹

²⁹ All relevant regulations, statutes, and policy transmittals are available online at http://oig.hhs.gov/fraud/medicaid-fraud-control-units-mfcu.

APPENDIX E

Unit Comments



Office of the Attorney General

Governor Matthew I-I. Mead

Attorney General Peter K. Michael Medicaid Fraud Control Unit Kendrick Building 2320 Capitol Avenue Cheyenne, Wyoming 82002 307-777-3444 Telephone 307-777-5094 Fax

Chief Deputy Attorney General John G. Knepper

> Director Travis J. Kirchhefer

September 08, 2017

Suzanne Murrin
Deputy Inspector General for
Evaluation and Inspections
Office of Inspector General
U.S. Department of Health and Human Services
330 Independence Ave., SW Room 5660
Washington, DC 20201
Sent by email

OEI-09

Re:

Wyoming State Medicaid Fraud Control Unit: 2016 Onsite Review,

OEI-09-16-00530

Deputy Murrin,

Thank you for your August 28, 2017, letter and draft report titled *Wyoming State Medicaid Fraud Control Unit: 2016 Onsite Review*, OEI-09-16-00530. We appreciate the opportunity to respond to the report and findings. We are additionally grateful for the assistance and guidance offered by the OIG, especially the Medicaid Fraud Policy & Oversight Division and the 2016 audit team. Please find our responses to the OIG recommendations below.

Recommendation 1:

Develop and implement a plan to improve its ability to pursue nonglobal fraud cases as civil matters.

Response: We concur.

The Unit amended its policies to require all cases to be assessed for criminal and civil merit once the Unit's investigation is complete. Cases will be evaluated for criminal merit first. If the case is

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not appropriate for criminal prosecution, the MFCU will review the case to determine if a civil false claims action is appropriate. If a civil false claims action is appropriate, the MFCU will either bring the action itself or refer the matter to an appropriate county, district, or United States Attorney. These reviews will increase the Unit's focus on potential civil actions. A copy of the relevant policy is attached to this letter.

The Unit also continues to conduct outreach to Wyoming Medicaid, the Department of Family Services, prosecutors and other county officials, and Medicaid beneficiaries. The Unit will provide additional information in these sessions regarding the Unit's civil authority. This outreach is another effort to increase the quantity and quality of potential civil referrals.

Recommendation 2:

Incorporate procedures for referring cases to Federal partners and other State agencies into its written policies and procedures manual

Response: We concur.

We are proud to learn that our federal and state partners reported no concerns about the number or quality of the Unit's referrals. The Unit works very hard to cultivate and maintain relationships with these agencies. Unit policies have been updated to reflect current practices. A copy of the policy is attached.

Recommendation 3:

Take steps to ensure that it does not lack an investigator for a significant period of time.

Response: We concur.

The inspection report suggests that hiring a second investigator will ensure that Unit investigations do not lag if the Unit were to lose an investigator in the future. Unfortunately, adding positions to the Unit requires approval and appropriations from the Wyoming Legislature. Wyoming is currently addressing economic shortfalls in many areas. Despite positive growth in 2017, Wyoming's revenue projections show that "collections remain nearly 30 percent below where they were two years ago." Alex Kean & Don Richards, Consensus Revenue Estimating Group, July 28, 2017, at 2. The Unit is just not in a position to hire a second investigator at this time.

Whether the Unit has four staff or five, it will still be small. However, the Wyoming Attorney General has made clear that size must not limit the Unit's ability to investigate and prosecute cases. We agree that investigations should be timely. We look forward to working with the OIG to identify additional efforts to include in a contingency plan.

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Please know, however, that since the previous investigator's departure, the Unit has implemented several actions to avoid such delay in the future.

First, the Unit paralegal and auditor work with the investigator when possible. The auditor and paralegal have seventeen and two years of experience in the Unit respectively. Moreover, the auditor and paralegal both worked on investigations prior to joining the Unit. Their continued support and conduct of investigations is necessary for a small unit like Wyoming's to function. Their active involvement also ensures that specific investigative knowledge – as well as practices and procedures – is not lost with transition.

Second, in November 2015, the Wyoming Attorney General hired an investigator in the Office's Tort Litigation Division. The investigator is the former chief detective from Sheridan, Wyoming, with over 20 years of law enforcement experience. This investigator supports investigations throughout the Office, including within the Unit. In the past two years the investigator has assisted with witness interviews and provided independent case analysis to the Unit. This second investigator cannot be paid from the Unit's grant, else he could not pursue other needed investigations, but he is available to assist the Unit whenever help is needed.

Some delay in hiring a new investigator is inevitable because the Unit's investigator is a sworn special agent with the Attorney General's Division of Criminal Investigation. The background check for a special agent is careful and lengthy, as it should be. That said, there are other special agents. Both the Unit director and DCI leadership have taken steps to ensure that the Unit investigator is more integrated with his peers at DCI through support and training. The Unit investigator or director can request support from DCI as needed. These contacts ensure that the assistance is sought when needed. DCI is committed to supporting the Unit, without hesitation. Examples of the support available include: pole cameras, laboratory testing, intelligence, and additional agents.

Finally, as identified in the audit report, the Unit works with partners with Federal and State agency partners. At the federal level, these partnerships include the United States Attorney's Office, the Federal Bureau of Investigation, and the Office of Investigations within the HHS Office of Inspector General. Within the State of Wyoming, the Office has reached out to local prosecutors, police chiefs, and sheriffs' offices. The Unit's relationships with these partners are strong where the Unit has successfully worked cases and brought or referred prosecutions. The Unit expects continue to expand these contacts, particularly among state partners.

The point of these efforts is to ensure that the rate of the Unit's criminal and civil recoveries do not depend upon one person or position. These efforts benefit both the Unit's regular operations

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and continuity. As a result, the Unit investigates and manages more and larger investigations than a single special agent could. This cooperation also provides on-the-job training for other investigators and agents to see the Unit's unique cases. Finally, the cooperation creates a pool of potential law enforcement officers that the Unit can draw from for a future vacancy. Except the work of the Unit's auditor, investigator, paralegal, and attorney, all of this additional assistance is without cost to Wyoming's MFCU grant.

The Unit will reach out to the Medicaid Fraud Policy and Oversight Division of the OIG for assistance on such other steps as may be desirable. The Wyoming Attorney General and the Medicaid Fraud Control Unit are committed to protecting taxpayer funds and Wyoming citizens from fraud, abuse, neglect, and exploitation in the Wyoming Medicaid program. We appreciate the positive comments, assistance, and the training observation in the audit report. Please contact me if you need any further information, or have any questions about this response.

Best regards,

Travia J. Kirchhefe

Director &

Senior Assistant Attorney General

C: Peter K. Michael, Attorney General

Attachments

Attachment 1: WyMFCU Policy Edits To Deputy Murrin, OIG, OEI re: OEI-09-16-00530

For Recommendation 1:

The MFCU will edit paragraph 4.10 Disposition as follows:

4.10 Disposition: Once an investigation is complete, the Auditor or Investigator in charge of the investigation shall submit a final report to the MFCU Director for review. The Director will review the report and supporting documentation to determine whether a criminal fraud or civil false claims action is appropriate.

If the Director determines that criminal prosecution is appropriate, the MFCU will refer the case to an appropriate county attorney, district attorney, or Assistant U.S. Attorney. These entities have the right of first refusal for prosecution. At the prosecutor's discretion, the MFCU Director may be appointed special prosecutor, asked to assist in the prosecution, or the MFCU may prosecute the case.

If the Director determines that criminal prosecution is not appropriate, or if the county, district, or United States attorney declines to accept a case, the Director shall consider whether a civil false claims action is appropriate. If the Director determines that a false claims action is appropriate, the MFCU may bring a civil action under the Wyoming Medicaid False Claims Act. The MFCU may also refer civil false claims matters to a county attorney, district attorney, or the U.S. Attorney where appropriate.

For Recommendation 2:

The MFCU will add paragraph 4.15 Referral to Other Outside Agency to the policy manual

- **4.15** Referral to Other Outside Agency. If the MFCU suspects a violation of law that is outside of the MFCU's jurisdiction, the MFCU will notify the appropriate agency. Appropriate agencies include, but are not limited to:
 - · Wyoming Department of Health,
 - · Wyoming Department of Family Services,
 - · Wyoming Division of Criminal Investigation,
 - · local law enforcement,
 - · state licensing board or commissions,
 - · United States Attorney's Office,
 - · Federal Bureau of Investigation, or
 - Department of Health and Human Services, Office of Inspector General.

If the outside agency opens its own investigation, the MFCU will work with the agency to determine whether the MFCU and the agency can conduct a joint investigation, separate investigations, or if the MFCU should refer the entire case.

The MFCU will also evaluate each case at the time of closure to ensure that other appropriate referrals have been made.

If the MFCU obtains or learns of a successful prosecution for health care fraud or patient abuse, neglect, or exploitation, of a person or entity licensed to practice in the State of Wyoming, the MFCU will notify the appropriate licensing authority. Notice will include a copy of the court's judgment. The MFCU will also provide copies of CMS exclusions to licensing authorities.

ACKNOWLEDGMENTS

Matthew DeFraga served as the project leader for this study. Others in the Office of Evaluation and Inspections who conducted the study include Jordan Clementi. Office of Evaluation and Inspections central office staff who provided support include Christine Moritz.

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This report was prepared under the direction of Blaine Collins, Regional Inspector General for Evaluation and Inspections in the San Francisco regional office, and Abby Amoroso and Michael Henry, Deputy Regional Inspectors General. The report was prepared in consultation with Richard Stern, Director of the Medicaid Fraud Policy and Oversight Division.

To obtain additional information concerning this report or to obtain copies, contact the Office of Public Affairs at Public.Affairs@oig.hhs.gov.

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