



## OFFICE OF INSPECTOR GENERAL U.S. Agency for International Development

### MEMORANDUM

**DATE:** October 18, 2023

**TO:** USAID/Zimbabwe, Acting Mission Director, Priscilla Sampil

**FROM:** USAID OIG Africa Regional Office, Audit Director, Robert Mason /s/

**SUBJECT:** Financial Audit of USAID Resources Managed by Hospice and Palliative Care Association of Zimbabwe Under Multiple Awards, October 1, 2021, to March 31, 2023 (Report No. 4-613-24-002-R)

This memorandum transmits the final audit report on USAID resources managed by Hospice and Palliative Care Association of Zimbabwe (HOSPAZ) under the following awards: 1) HOSPAZ Vana Bantwana (HB), award AID-613-A-15-000001 (closeout), for the 18-month period ended March 31, 2023; and 2) KUNDA Nqobi TB project under Union Zimbabwe Trust award number 72061319R00009, for the year ended September 30, 2022. HOSPAZ contracted with the independent certified public accounting firm Grant Thornton, Harare, Zimbabwe, to conduct the audit. The audit firm stated that it performed its audit in accordance with generally accepted government auditing standards. However, it did not have an external peer review or a continuing professional education program that fully satisfy the standards' requirements. The audit firm is responsible for the enclosed report and the conclusions expressed in it. We do not express an opinion on HOSPAZ's schedule of expenditures of USAID awards; the effectiveness of its internal control; or its compliance with the award, laws, and regulations.<sup>1</sup>

The audit objectives were to (1) express an opinion on whether the schedule of expenditures of USAID awards for the period audited, was presented fairly, in all material respects; (2) evaluate HOSPAZ's internal controls; (3) determine whether HOSPAZ complied with award terms and applicable laws and regulations; (4) review the indirect cost rate; and (5) review the implementation status of the prior period recommendations.

To answer the audit objectives, Grant Thornton (1) audited the schedule of expenditures of USAID awards including the budgeted amounts by category and major items and the revenues received from USAID for the period covered by the audit and the costs reported by HOSPAZ as incurred from Oct. 1, 2021, to March 31, 2023; (2) evaluated the control environment, the adequacy of the accounting systems, and control procedures that pertain to HOSPAZ's ability

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<sup>1</sup> We reviewed the audit firm's report for conformity with professional reporting standards. Our desk reviews are typically performed to identify any items needing clarification or issues requiring management attention. Desk reviews are limited to review of the audit report itself and excludes review of the auditor's supporting working papers; they are not designed to enable us to directly evaluate the quality of the audit performed.

to report financial data consistent with the assertions embodied in each account of the schedule of expenditures of USAID awards; (3) identified the award terms and pertinent laws and regulations and determined which of those, if not observed, could have a direct and material effect on the schedule of expenditures of USAID awards; (4) determined that the review of the indirect cost rate was not applicable; and (5) reviewed the implementation status of the prior period recommendations. HOSPAZ reported expenditures of \$3,731,015 in USAID funds during the audited period.

The audit firm concluded the schedule of expenditures of USAID awards presented fairly, in all material respects, program revenues and costs incurred under the award for the period audited. The audit firm identified \$19,588 in ineligible questioned costs; no material weaknesses in internal control; and one instance of material noncompliance. Since the questioned costs did not meet the OIG's established threshold of \$25,000 for making a recommendation, we are not making a recommendation. Nevertheless, we suggest that USAID/Zimbabwe determine the allowability of the \$19,588 in ineligible questioned costs and recover any amount determined to be unallowable. Although we are not making a recommendation for the significant deficiency noted in the report, we suggest that USAID/Zimbabwe determine if the recipient addressed the issue noted.

During our desk review, we noted one area for improvement which the audit firm should address in future audit reports. We presented this area in a memo to the controller, dated October 18, 2023.

To address the issues identified in the report, we recommend that USAID/Zimbabwe:

**Recommendation I.** Verify that Hospice and Palliative Care Association of Zimbabwe corrects the one instance of material noncompliance detailed on page 30 of the audit report.

We ask that you provide your written notification of actions planned or taken to reach management decision.

OIG does not routinely distribute independent public accounting reports beyond the immediate addressees because a high percentage of these reports contain information restricted from release under the Trade Secrets Act, 18 U.S.C. 1905 and Freedom of Information Act Exemption Four, 5 U.S.C. 552(b)(4) ("commercial or financial information obtained from a person that is privileged or confidential"). In addition, USAID OIG has determined that this transmittal memo and the enclosed report are not subject to notification and reporting requirements under Section 5274 of the National Defense Authorization Act.<sup>2</sup>

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<sup>2</sup> The James M. Inhofe National Defense Authorization Act for Fiscal Year 2023 Pub. L. No. 117-263, § 5274. Please direct related inquiries to [oignotice\\_ndaa5274@usaid.gov](mailto:oignotice_ndaa5274@usaid.gov).