



OFFICE OF INSPECTOR GENERAL U.S. Agency for International Development

MEMORANDUM

DATE: July 31, 2023

TO: USAID/Management/Office of Acquisition and Assistance/Cost, Audit and Support Division, Contract Audit Management Branch, Acting Supervisory Auditor, Maya Cole

FROM: Director of External Financial Audits Division (IG/A/EFA), David A. McNeil /s/

SUBJECT: Performance Audit of Visionary Consulting Partners, LLC for Fiscal Year 2019 (3-000-23-047-1)

This memorandum transmits the final audit report on the incurred costs submission (ICS) for Visionary Consulting Partners, LLC for Fiscal Year (FY) 2019. The U.S. Agency for International Development (USAID) Office of Acquisition and Assistance, Cost, Audit and Support Division, Contract Audit Management Branch contracted with the independent audit firm Tichenor and Associates, LLP (Tichenor) to conduct the audit. Tichenor stated that it performed its audit in accordance with Government Auditing Standards issued by the Comptroller General of United States. Tichenor is responsible for the enclosed report and the conclusions expressed in it. We do not express an opinion on whether costs claimed by Visionary Consulting Partners, LLC in the FY 2019 ICS are accurate, allowable, allocable, and reasonable in accordance with contract terms and applicable Government acquisition regulations¹

The audit objective was to perform an audit of the Visionary Consulting Partners, LLC's FY 2019 Incurred Cost Submission (ICS). Specifically, Tichenor audited the FY 2019 ICS to determine whether costs claimed were accurate, allowable, allocable, and reasonable in accordance with the Visionary Consulting Partners, LLC's US Government flexibly priced contracts and applicable Government acquisition regulations, specifically the Federal Acquisition Regulation (FAR), the USAID Acquisition Regulations (AIDAR), Federal Travel Regulations and/or the Department of State Standard Travel Regulations (DSSR), and Buy-American Act for the contracting officer to execute the finalization of allowable contract costs and indirect rates for the fiscal year with the Visionary Consulting Partners, LLC. To answer the audit objectives, Tichenor designed its testing procedures to review the incurred costs reported by Visionary Consulting Partners, LLC for FY 2019 and reconciled it to its general ledger, and other records and documentation to determine its adequacy for audit purposes. Further, Tichenor reviewed

¹ We reviewed the audit firm's report for conformity with professional reporting standards. Our desk reviews are typically performed to identify any items needing clarification or issues requiring management attention. Desk reviews are limited to review of the audit report itself and excludes review of the auditor's supporting working papers; they are not designed to enable us to directly evaluate the quality of the audit performed.

applicable rules, regulations, guidance, and Visionary Consulting Partners, LLC's policies, and procedures regarding claimed direct and indirect costs. Tichenor examined USAID incurred costs of \$810,875 for FY 2019.

Tichenor identified one finding, Finding 2019-001: Unsupported Direct and Indirect Labor, Direct Travel, ODC, Overhead Non-Labor, and G&A Non-Labor Costs. Tichenor concluded that Visionary Consulting Partners, LLC has prepared its FY 2019 Incurred Cost Submissions in accordance with applicable Government acquisition regulations of the FAR, the AIDAR, and the DSSR regarding accuracy, allowability, allocability, and reasonableness of incurred costs and that they are appropriate for the contracting officer's use in executing the finalization of allowable costs and indirect rates for the fiscal year with the Visionary Consulting Partners, LLC. Tichenor identified indirect questioned costs of \$98,672 (\$86,309 in unsupported overhead pool costs; and \$12,363 in unsupported G&A pool costs), and direct questioned costs of \$20,339 (\$400 in unsupported direct labor costs, \$2,489 in unsupported travel costs, and \$17,450 in unsupported ODC costs). Since the questioned direct costs did not meet the OIG's established threshold of \$25,000 for making a recommendation, we are not making a recommendation. Nevertheless, we suggest that USAID/Management/Office of Acquisition and Assistance/Cost, Audit and Support Division, Contract Audit Management Branch determine the allowability of the \$20,339 in direct questioned costs and recover any amount determined to be unallowable. Further, Tichenor noted that Visionary Consulting Partners may have under-billed USAID \$100,034 for FY 2019.

OIG does not routinely distribute independent public accounting reports beyond the immediate addressees because a high percentage of these reports contain information restricted from release under the Trade Secrets Act, 18 U.S.C. 1905 and Freedom of Information Act Exemption Four, 5 U.S.C. 552(b)(4) ("commercial or financial information obtained from a person that is privileged or confidential"). In addition, USAID OIG has determined that this transmittal memo and the enclosed report are not subject to notification and reporting requirements under Section 5274 of the National Defense Authorization Act.²

² The James M. Inhofe National Defense Authorization Act for Fiscal Year 2023 Pub. L. No. 117-263, § 5274. Please direct related inquiries to oignotice_ndaa5274@usaid.gov.