



OFFICE OF INSPECTOR GENERAL

U.S. Agency for International Development

MEMORANDUM

DATE: March 17, 2022

TO: USAID/Management/Office of Acquisition and Assistance/Cost Audit and Support Division, Supervisory Auditor, Eleanor C. Jefferson

FROM: Director of External Financial Audits Division (IG/A/EFA), David A. McNeil /s/

SUBJECT: Examination of Incurred Costs Claimed on Flexibly Priced Contracts by Kimetrica, LLC for the Fiscal Year Ended December 31, 2018 (3-000-22-018-I)

This memorandum transmits the final examination report on Incurred Costs Claimed on Flexibly Priced Contracts by Kimetrica, LLC (Kimetrica) for the Fiscal Year Ended December 31, 2018. The U.S. Agency for International Development (USAID) Office of Acquisition and Assistance, Cost, Audit, and Support Division contracted with the independent certified public accounting firm of Booth Management Consulting LLC (BMC) to conduct the examination. The audit firm stated that it performed its examination in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in generally accepted government auditing standards. The audit firm is responsible for the enclosed report and the conclusions expressed in it. We do not express an opinion on whether costs claimed by Kimetrica on in-scope contracts and subcontracts for the fiscal year ended December 31, 2018 are allowable, allocable and reasonable in accordance with contract terms; Part 31 of the Federal Acquisition Regulation (FAR); Agency for International Development Acquisition Regulation (AIDAR); Department of State Standardized Regulation (DSSR); and 2 Code of Federal Regulations (CFR) 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as applicable.¹

The examination's objective was to express an opinion on whether the costs claimed by Kimetrica on in-scope contracts and subcontracts for the fiscal year ended December 31, 2018 are allowable, allocable, and reasonable in accordance with contract terms; Part 31 of the FAR; AIDAR; DSSR; and 2 CFR 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as applicable. To answer the examination's objective, BMC designed its testing procedures to evaluate the internal control environment surrounding Kimetrica's subcontract management process and to verify that Kimetrica had adequate controls in place for monitoring subcontractor costs. Its examination included the

¹ We reviewed the audit firm's report for conformity with professional reporting standards. Our desk reviews are typically performed to identify any items needing clarification or issues requiring management attention. Desk reviews are limited to review of the audit report itself and excludes review of the auditor's supporting working papers; they are not designed to enable us to directly evaluate the quality of the audit performed.

reconciliation of the adjusted total costs booked to date and the cumulative amount billed, by contract or subcontract and reporting any over/under-billings. The audit firm examined USAID incurred costs of \$3,169,990 for the fiscal year ended December 31, 2018.

BMC expressed a qualified opinion due to submitted amounts that did not materially comply with contract terms pertaining to accumulating and billing incurred amounts. According to BMC, except for the instances of non-compliance described below, costs claimed by Kimetrica on in-scope contracts and subcontracts for the fiscal year ended December 31, 2018, are allowable, allocable, and reasonable in accordance with contract terms; Part 31 of the FAR; AIDAR; DSSR; and 2 CFR 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as applicable. The audit firm identified \$52,274 in total direct questioned costs (\$25,645 unsupported and \$26,629 ineligible) and indirect questioned costs of \$29,553 composed of \$3,568 in overhead and \$25,985 in G&A pool costs. The audit firm's examination disclosed two findings that are required to be reported under *Government Auditing Standards*. Finding #1 is a significant deficiency in internal control related to an incurred cost proposal computation error and finding #2 is a material weakness in internal control due to inadequate supporting documentation. Although we are not making a recommendation for the significant deficiency noted in the report, we suggest that USAID/Management/Office of Acquisition and Assistance/Cost Audit and Support Division determine if the recipient addressed the issue noted.

To address the issues identified in the report, we recommend that USAID/Management/Office of Acquisition and Assistance/Cost Audit and Support Division:

Recommendation 1. Determine the allowability of \$52,274 in total direct questioned costs (\$25,645 unsupported and \$26,629 ineligible) on pages 4, and 29 through 34 of the audit report and recover any amount that is unallowable.

Recommendation 2. Verify that Kimetrica, LLC corrects the material weakness in internal control detailed on page 11 of the audit report.

We ask that you provide your written notification of actions planned or taken to reach management decision.

OIG does not routinely distribute independent public accounting reports beyond the immediate addressees because a high percentage of these reports contain information restricted from release under the Trade Secrets Act, 18 U.S.C 1905 and Freedom of Information Act Exemption Four, 5 U.S.C. 552(b)(4) ("commercial or financial information obtained from a person that is privileged or confidential").