



APPALACHIAN
REGIONAL
COMMISSION

*A Proud Past,
A New Vision*

Office of the Inspector General

April 12, 2002

Ms. Norma Torres, Director
Meigs County Health Department
112 East Memorial Drive
Pomeroy, OH 45769

re: OIG Report 02-25(H); ARC Grant OH-13844-0-I,
Meigs County Dental Defense Program

Dear Ms. Torres:

Enclosed is a copy of our memorandum review report on the subject grant. We consider the report closed.

A copy of the report is being provided to the Federal Co-Chairman, ARC Executive Director, and Ohio State Alternate.

The courtesies and cooperation afforded the auditor were appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "C. H. Jennings", with a long, sweeping horizontal stroke extending to the right.

Clifford H. Jennings
Inspector General

Enclosure

**MEMORANDUM REPORT ON REVIEW OF
MEIGS COUNTY HEALTH DEPARTMENT
POMEROY, OHIO**

MEIGS COUNTY DENTAL DEFENSE PROGRAM

ARC Grant Number: OH-13844-0-I

January 15, 2001 through June 30, 2002

CAUTION: *Certain information contained herein is subject to disclosure restrictions under the Freedom on Information Act, 5 U.S.C. 522 (b)(4). Distribution of this report should be limited to Appalachian Regional Commission and other pertinent parties.*

Report Number: 02-25(H)

Date: April 10, 2002

**MEMORANDUM REPORT ON REVIEW OF
MEIGS COUNTY HEALTH DEPARTMENT
POMEROY, OHIO**

MEIGS COUNTY DENTAL DEFENSE PROGRAM

ARC Grant Number: OH-13844-0-I

January 15, 2001 through June 30, 2002

Prepared By:

**Tichenor & Associates, LLP
Certified Public Accountants
304 Middletown Park Place, Suite C
Louisville, Kentucky 40243**

TICHENOR & ASSOCIATES, LLP

CERTIFIED PUBLIC ACCOUNTANTS and MANAGEMENT CONSULTANTS

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TO: Appalachian Regional Commission (ARC)
Office of Inspector General (OIG)

FROM: Tichenor & Associates, LLP
Louisville, Kentucky

REPORT FOR: The Federal Co-Chairman
ARC Executive Director
OIG Report No. 02-25(H)

SUBJECT TO: Memorandum Review Report on Meigs County Health Department, Meigs
County Dental Defense Program, ARC Grant Number: OH-13844-0-I

PURPOSE: The purpose of our review was to determine if (a) the total funds claimed for reimbursement by the Meigs County Health Department for its Meigs County Dental Defense Program were expended in accordance with the ARC approved grant budgets and did not violate any restrictions imposed by the terms and conditions of the grants; (b) the accounting, reporting and internal control systems provided for disclosure of pertinent financial and operating information; and (c) the objectives of the grant had been met.

BACKGROUND: ARC awarded Grant Number OH-13844-0-I to the Meigs County Health Department for the period January 15, 2001 through June 30, 2002. The purpose of the grant was to assist in establishing a dental clinic to provide affordable, quality health care and preventive/restorative dental care for residents of Meigs County. The Dental Defense Program of the Meigs County Health Department will increase dental services to uninsured/underinsured Meigs County residents. Grant funds will be used to assist in recruiting a dentist who will practice in Meigs County and provide dental services to uninsured/underinsured Meigs County residents using a sliding fee scale with a zero pay component.

The ARC grant funding for OH-13844-0-I was for a total not to exceed \$200,000 of actual, reasonable and eligible project cost. The Grantee shall pay or cause to be paid the non-ARC share of \$50,000 in cash, contributed services or in-kind contributions, as approved by ARC.

SCOPE: We performed a program review of the grant as described in the Purpose, above. Our review was based on the terms of the grant agreement and on the application of certain review

procedures in accordance with the ARC, OIG Review Program. Specifically, we determined if the tasks listed above had been performed, if the accountability over ARC funds was sufficient as required by the applicable Office of Management and Budget (OMB) Circulars, and if the Meigs County Health Department had complied with the requirements of the grant agreement. In addition, we discussed the program objectives and performance with the Meigs County Health Department personnel. Our results and recommendations are based on those procedures and were conducted in accordance with applicable Government Auditing Standards.

RESULTS: The following results were based on our review performed at the Meigs County Health Department in Pomeroy, Ohio on March 18 through March 19, 2002.

A. Incurred Costs:

The Meigs County Health Department requested advance payments from ARC totaling \$178,534 of which they had expended \$112,889 as of January 2002. The in-kind contributions as of January 2002 totaled \$34,520. We reviewed the direct and in-kind costs claimed and determined that, in general, the funds had been expended as reported for the grant.

B. Internal Controls:

We did not identify any internal control weaknesses that would have affected the accountability of costs or compliance with the terms of the grant agreement. However, we did note that many controls were in place, such as an elected official, the County Auditor had to approve all payments under the agreement and all program income was being properly offset against expenses under the agreement.

C. Program Results:

Our review of the Meigs County Health Department, Meigs County Dental Defense Program indicated all specific tasks identified in the grant agreement, and summarized above, have been and will be achieved. As of our fieldwork end date, March 19, 2002 the Meigs County Health Department is in the process of requesting an extension through September 30, 2002. In addition, The Meigs County Health Department did submit progress reports in accordance with the grant agreement.

Dianna F. Arceles, CPA

TICHENOR & ASSOCIATES, LLP
Louisville, Kentucky
March 19, 2002

Project Payment Record

As of 02/25/2002

Project Number: 13844 Suffix: 0 Phase: I State: OH FY: 2001

Project Title: Meigs County Dental Defense Program

Grantee: Meigs County Health Department

Effective Date: 01/15/2001

Expiration Date: 06/30/2002

Project Coordinator: KingH

Retention: 20,000.00

Status: Open

Project Contact: Norma Torres
 Meigs County Health Department
 112 East
 Memorial Drive
 Pomeroy, OH 45769
 740-992-6626

Project Description: to assist in establishing a dental clinic to provide affordable, quality health care and preventive /restorative dental care for residents of Meigs County. Grant funds will be used to assist in recruiting a dentist to practice in Meigs County. It is anticipated that 875 uninsured and underinsured county residents will benefit from this project.

Item #	Date	Transaction	Notes	Amount (\$)	Balance
	03/22/2001	OBLIG		200,000.00	
1	04/05/2001	ADVANCE		-79,192.00	
2	09/24/2001	ADVANCE		-99,342.00	
				Balance:	21,466.00

Probably more interesting from a results standpoint although Pomeroy is not near Columbus.

TICHENOR & ASSOCIATES, LLP
CERTIFIED PUBLIC ACCOUNTANTS and MANAGEMENT CONSULTANTS

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02-25 (H)

March 14, 2002

Ms. Norma Torres, Director
Meigs County Health Department
112 East Memorial Drive
Pomeroy, Ohio 45769

Dear Ms. Torres:

This letter is to confirm discussions in which we established an entrance conference at 9:30 a.m. on Monday, March 18, 2002. Our review will be limited to the costs incurred and claimed under the Meigs County Health Department, Meigs County Dental Defense Program, Grant Number OH 13844.

The Procedures we perform will include and evaluation of the accounting and internal control systems, a comparison of accounting records to financial status reports, compliance with program requirements and the results of the project.

I have enclosed a listing of information needed to complete the review. Please have the information available upon our arrival for review. Please call me at (502) 875-8112 if you have any questions about our review.

Sincerely,



Wynn Beard, Audit Manager
Tichenor & Associates

cc: Hubert N. Sparks, Inspector General
Appalachian Regional Commission

APPALACHIAN REGIONAL COMMISSION
LISTING OF INFORMATION NEEDED TO COMPLETE REVIEW

1. GRANT APPLACATION
2. GRANT AGREEMENT
3. COMPLETED INTERANL CONTROL QUESTIONNAIRE (Cindy Has This)
4. WORK PLANS
5. BUDGETS
6. PROGRESS REPORTS
7. CORRESPONDENCE WITH ARC
8. PROJECT MONITORING AND ANALYSIS REPORTS
9. ANNUAL SINGLE AUDIT REPORTS
10. GENERAL LEDGER BY GRANT COVERING REVIEW PERIOD
12. BANK STATEMENTS
13. CANCELLED CHECKS
14. DRAWDOWN REQUESTS