



November 28, 2001

OIG REPORT 02-11 (H)

**MEMORANDUM FOR: JOE DOOLEY
 TECHNOLOGY DIRECTOR
 NICHOLAS COUNTY BOARD OF EDUCATION**

SUBJECT: Memorandum Survey Report
 Review of Summersville Jr. High School Mobile
 Technology Project
 WV-13634

PURPOSE

The purposes of our review were (1) to determine the allowability of the costs claimed under the ARC grant, (2) to determine if the grant objectives were met and (3) to determine the current status of the project.

SCOPE

Our survey included procedures to review costs incurred and claimed for reimbursement under the grant, as well as costs claimed as matching funds. The period of performance for the grant was April 7, 2000 to June 30, 2001. We reviewed the grantee's reports, examined records, and held discussions with grantee officials in Summersville, West Virginia, on October 29, 2001. As a basis for determining allowable costs and compliance requirements, we used the provisions of the grant agreement, Office of Management and Budget (OMB) Circulars A-87 and A-102, and the ARC Code. Audit work was performed in accordance with Government Auditing Standards.

BACKGROUND

ARC Grant WV-13634 was awarded to the Summersville Jr. High School to provide funds to underwrite the acquisition of laptop computers, servers, software programs, installation costs, license fees and consultant training services for students, parents and teachers. The computers will enhance the overall educational curriculum and improve the use of computers by the students and their families.

The total project cost was \$272,500. The ARC grant was for \$218,000 (80%) and the grantee was to pay or cause to be paid the non-federal matching contribution of \$54,500 (20%).

RESULTS


Financial Review

During our visit, we reviewed the grantee's accounting records, including invoices and supporting documentation for the grant costs charged to the project. Total claimed costs were supported by the grantee's accounting records and no deficiencies were noted as to the allowability of the expenses or the adequacy of the documentation for the expenditures we reviewed. The grantee appears to have met their requirements for matching funds.

The grantee's final reimbursement request, dated July 2001, claimed total costs of \$376,077, which included grant costs of \$218,000 (58%) and matching costs of \$158,077 (42%). The grantee had decided to expand the program and contributed additional funds. The grantee received an advance payment of \$196,200 on October 25, 2000, and has submitted their final report for the balance of \$21,800.

Program Review

The grantee appears to have completed the tasks as required in the grant.


Hubert N. Sparks
Inspector General