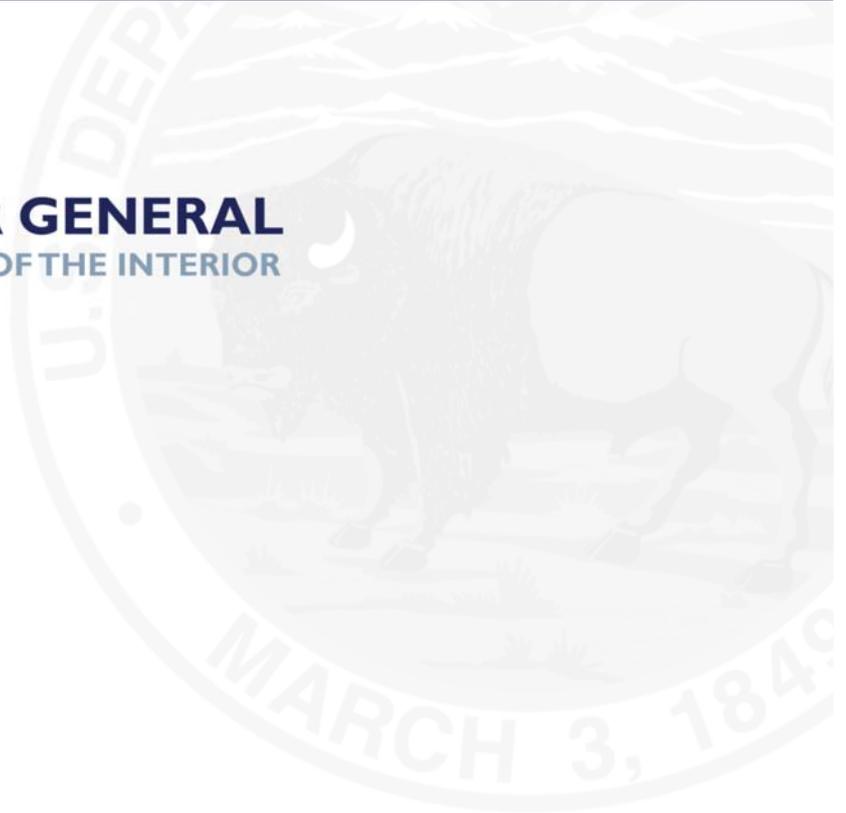




OFFICE OF  
**INSPECTOR GENERAL**  
U.S. DEPARTMENT OF THE INTERIOR



# **PERSONALLY IDENTIFIABLE INFORMATION OF 182 DOI EMPLOYEES PLACED AT RISK**

**This is a revised version of the report prepared for public release**



OFFICE OF  
**INSPECTOR GENERAL**  
U.S. DEPARTMENT OF THE INTERIOR

Memorandum

JAN 08 2018

To: Mary Pletcher  
Deputy Assistant Secretary for Human Capital and Diversity

From: Mary L. Kendall *Mary L. Kendall*  
Deputy Inspector General

Subject: Management Advisory – Personally Identifiable Information of 182 DOI  
Employees Placed at Risk  
Case No. OI-PI-17-0677-I

This management advisory is to alert you to an incident we discovered in which a U.S. Department of the Interior (DOI) [REDACTED] employee unnecessarily shared a spreadsheet containing the personally identifiable information (PII) of 182 employees from a number of DOI bureaus.

During a recent investigation, we learned that the DOI [REDACTED] employee created the spreadsheet for use in internal training and then emailed it to a group of [REDACTED] employees from several DOI bureaus. Because the group members all got the same spreadsheet, they were able to access the PII of employees in DOI bureaus outside their own. We determined that the group members had no business- or training-related need for the PII of employees from other bureaus.

The subject of our investigation attempted to send the list to his personal email account and intended to access it on his personal computer, which had software installed that made it vulnerable to outside access and control. Although the subject's attempt was blocked, the DOI employee's unnecessary transmittal of the spreadsheet to the entire group placed the PII of 182 employees at an increased risk of compromise. We encourage you to review your procedures for limiting access to PII only to those with a business need to know.

If you have questions or need further information concerning this matter, please contact Matthew Elliott, Assistant Inspector General for Investigations, at 202-208-5745.

