



**Office of Inspector General
Committee for Purchase from People
Who Are Blind or Severely Disabled
(U.S. AbilityOne Commission)**

355 E Street SW
Washington, DC 20024-3243

January 20, 2022

MEMORANDUM

FOR: Jeffrey A. Koses
Chairperson
U.S. AbilityOne Commission

Kimberly M. Zeich
Executive Director (Acting)
U.S. AbilityOne Commission

FROM: Stefania Pozzi Porter
Inspector General (Acting)

SUBJECT: FY2021 Risk Assessment of the Commission's Government Charge Card Programs

The Office of Inspector General (OIG) is initiating a risk assessment of the Commission's Government Charge Card Programs. Our overall objectives are to 1) assess, identify and analyze the risks of illegal, improper or erroneous purchases and payments; and 2) determine whether the results of the risk assessment justify performing an audit in compliance with the Government Charge Card Abuse Prevention Act of 2012. To answer our objective, we will assess relevant data as well as applicable procedures, certifications, documentation, and internal controls.

The engagement is being conducted pursuant to our risk-based Biennial Audit Plan for Fiscal Years 2020-2021 and in accordance with the Council of the Inspectors General on Integrity and Efficiency Quality Standards for Inspection and Evaluation. The independent public accounting firm RMA Associates, LLC will conduct the engagement, and the OIG will provide oversight as required by the IG Act of 1978, as amended.

Please provide us a point of contact for the engagement by January 28, 2022. The OIG will schedule the entrance conference thereafter. If you have any questions, please contact Rosario A. Torres, CIA, CGAP, Assistant Inspector General for Auditing, at 703-772-9054 or at rtorres@oig.abilityone.gov.

cc: Irene V. Glaeser
Deputy Executive Director (Acting)

U.S. AbilityOne Commission

Kelvin Wood
Chief of Staff,
U.S. AbilityOne Commission

Shelly Hammond
Director, Contracting and Policy
U.S. AbilityOne Commission