



COMMONWEALTH of VIRGINIA
DEPARTMENT OF GENERAL SERVICES

Banci E. Tewolde
Director

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January 31, 2025

Michael C. Westfall, CPA
State Inspector General
Office of the State Inspector General
PO Box 1151
Richmond, VA 23218

Dear Mr. Westfall:

I am in receipt of the recent performance audit of the Department of General Services' Facilities Maintenance which highlighted technical issues that the Department must address. The report finds the Department's physical completion of maintenance work orders and special work orders are being properly done, thus keeping the Department's buildings safe and in working order. The Department appreciates the time and effort invested in this process, as it provides valuable insights for improvement.

Sincerely,

A handwritten signature in blue ink, appearing to read "Banci E. Tewolde", written over a circular stamp.

Banci E. Tewolde
Director