



U.S. AbilityOne Commission Office of Inspector General

355 E Street SW (OIG Suite 335)
Washington, DC 20024-3243

January 26, 2026

MEMORANDUM

FOR: Christina Brandt
Interim Chairperson
U.S. AbilityOne Commission

Kimberly M. Zeich
Executive Director
U.S. AbilityOne Commission

FROM: Carla Smith *Carla Smith*
Acting Inspector General
U.S. AbilityOne Commission OIG

SUBJECT: Risk Assessment of the U.S. AbilityOne Commission's Government Charge Card Program

The Office of Inspector General (OIG) is initiating a risk assessment of the U.S. AbilityOne Commission's Charge Card Programs. The "Government Charge Card Abuse Prevention Act of 2012" requires the Inspector General to conduct periodic assessments of the Commission's purchase and travel card(s).

The objective of the risk assessment is to analyze and identify the risks of illegal, improper, or erroneous purchases and payments within the Commission's charge card programs to determine whether an audit is warranted or make recommendations and identify areas of risk that the Commission could improve to strengthen its charge card programs.

The OIG will reach out to schedule the entrance conference following this notification. If you have any questions, please contact me or Lauretta Joseph, Assistant Inspector General for Audit and Evaluation at ljoseph@oig.abilityone.gov.

cc: Kelvin R. Wood
Chief of Staff
U.S. AbilityOne Commission