OFFICE OF INSPECTOR GENERAL
U.S. Agency for International Development

MEMORANDUM

DATE: November 17, 2025

TO: Kenneth Jackson
USAID/Deputy Administrator for Management and Resources

Douglas A. Pitkin
USAID/Acting Chief Financial Officer

FROM: David A. McNeil /s/
Director
External Financial Audits Division

SUBJECT: Performance Audit of Incurred Costs for Training Resources Group, Inc. for Fiscal Years Ended December 31, 2021 and December 31, 2022 (3-000-26-001-I)

This memorandum transmits the final performance audit report on incurred costs submission (ICS) for Training Resources Group, Inc. (TRG) for fiscal years (FY) Ended December 31, 2021 and December 31, 2022. USAID/Management/Office of Acquisition and Assistance/Cost Audit and Support Division contracted with the Tichenor & Associates, LLP (Tichenor) to conduct the audit. Tichenor stated that it conducted the audit in accordance with generally accepted government audit standards (GAGAS). Tichenor is responsible for the report and the conclusions expressed in it. We do not express an opinion on whether costs claimed by TRG in the FYs 2021 & 2022 ICS are accurate, allowable, allocable, and reasonable in accordance with contract terms and applicable Government acquisition regulations.[1]

The audit objective was to: (1) express an opinion on management's assertion; (2) examined TRG's compliance with their U.S. Government contract/award terms, and applicable Government acquisition regulations, specifically the Federal Acquisition Regulation (FAR), the USAID Acquisition Regulations (AIDAR), 2 Code of Federal Regulations (CFR) 200 Uniform Administrative Requirement, Federal Travel Regulations and/or the Department of State Standard Travel Regulations (DSSR), and Buy-American Act that the contracting officers use to execute the finalization of the allowable contract costs and indirect rates for the fiscal years under review with the contractor; (3) examined TRG' internal controls to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion

[1] We reviewed the audit firm's report for conformity with professional reporting standards. Our desk reviews are typically performed to identify any items needing clarification or issues requiring management attention. Desk reviews are limited to review of the audit report itself and excludes review of the auditor's supporting working papers; they are not designed to enable us to directly evaluate the quality of the audit performed.

on management assertion, but not for the purpose of expressing an opinion on the effectiveness of TRG's internal control. To answer the audit's objective, Tichenor reviewed TRG's FYs 2021 & 2022 ICS and reconciled it to its general ledger, and other records and documentation to determine its adequacy for audit purposes. Further, Tichenor reviewed applicable rules, regulations, guidance, and TRG's policies and procedures regarding claimed direct and indirect cost. Tichenor examined USAID expenses of $10,670,374 for FY 2021 and $9,065,220 for FY 2022.

Tichenor has concluded that TRG has prepared its FYs 2021 and 2022 ICS in accordance with applicable Government acquisition regulations of the FAR, the AIDAR, and the DSSR regarding accuracy, allowability, allocability, and reasonableness of incurred costs and is appropriate for the Contracting Officer's use in executing the finalization of allowable costs and indirect rates for the fiscal year under review with the Contractor. Tichenor's procedures resulted in no questioned costs or adjustments to the proposed direct and indirect amounts for contract reimbursement on select unsettled flexibly priced contracts in the ICS submitted by the Contractor for the period of January 1, 2021, through December 31, 2022.

OIG does not routinely distribute independent public accounting reports beyond the immediate addressees because a high percentage of these reports contain information restricted from release under the Trade Secrets Act, 18 U.S.C. 1905 and Freedom of Information Act Exemption Four, 5 U.S.C. 552(b)(4)("commercial or financial information obtained from a person that is privileged or confidential"). In addition, USAID OIG has determined that this transmittal memo and the enclosed report are not subject to notification and reporting requirements under Section 5274 of the National Defense Authorization Act.[2]

[2] The James M. Inhofe National Defense Authorization Act for Fiscal Year 2023 Pub. L. No. 117-263, § 5274. Please direct related inquiries to oignotice_ndaa5274@usaid.gov.