



UNITED STATES CAPITOL POLICE

WASHINGTON, DC 20510

INSPECTOR GENERAL

December 16, 2019

MEMORANDUM

TO: Steven A. Sund
Chief of Police

FROM: Michael A. Bolton *Michael A. Bolton*
Inspector General

SUBJECT: Management Advisory Report: *Survey of the United States Capitol Police Critical Supplies for Critical Missions* (Report Number: OIG-2020-06)

In accordance with our annual plan, the Office of Inspector General (OIG) conducted a survey of the United States Capitol Police (USCP or Department) critical supplies for critical missions. Our primary objectives were to gain a better understanding of the Department's critical supplies for critical missions as well as identify any areas suited for future detailed evaluations, inspections, or audits. Our scope included existing policies and procedures related to critical supplies for critical missions.

To gain an understanding of the Department's critical supplies for critical missions, we interviewed Department officials and reviewed available Department guidance and planning documents related to critical supplies for its daily activities as well as the Continuity of Operations Plan (COOP). As a legislative branch agency, however, many laws and regulations that apply to executive branch agencies do not apply to USCP. We believe, however, that those laws and regulations represent appropriate guidance and industry best practices. We, therefore, also reviewed guidance from the Federal Emergency Management Agency.

OIG gained a better understanding of critical supplies needed for the Department's critical missions. A Department official identified all supplies used during regular daily activities as critical, and all supplies are tracked through USCP's inventory system. The Command and Coordination Bureau (CCB) is the entity primarily responsible for the Department's continuity planning. CCB is in the process of developing a concept of operations (CONOPS) for USCP. CCB will reach out to USCP Divisions, sections, and units to define a definitive supply list to include in the future COOP. Once complete, the Department will use the CONOPS to identify mission essential functions and develop a comprehensive COOP. The Department's timeline identifies both an approved CONOPS and approved, comprehensive COOP by Fiscal Year (FY) 2021.

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Because the Department identifies all supplies as critical during normal operations and does not yet have an approved, comprehensive COOP that includes critical supplies, OIG was unable to identify any areas suited for future projects at this time. OIG will, however, follow up on the status of the Department's COOP program involving critical supplies after the estimated COOP approval date of FY 2021.

If you have any questions regarding this project, please contact me at [REDACTED]

cc: Assistant Chief Chad B. Thomas, Uniformed Operations
Assistant Chief Yogananda D. Pittman, Protective and Intelligence Operations
Mr. Richard Braddock, Chief Administrative Officer
[REDACTED] Audit Liaison