



UNITED STATES CAPITOL POLICE


WASHINGTON, DC 20510

INSPECTOR GENERAL

November 6, 2019

MEMORANDUM

TO: Steven A. Sund
Chief of Police

FROM: Michael A. Bolton 
Inspector General

SUBJECT: Management Advisory Report: *Survey of the United States Capitol Police Office of Facilities and Logistics* (Report Number OIG-2020-03)

In accordance with our annual plan, the Office of Inspector General (OIG) conducted a survey of the United States Capitol Police (USCP or Department) Office of Facilities and Logistics (OFL). Our primary objectives were to (1) gain a better understanding of OFL and (2) identify any areas suited for future detailed evaluations, inspections, or audits. Our scope included existing policies and procedures related to OFL as of September 30, 2019.

To gain an understanding of OFL and determine if any areas were suited for future detailed evaluations, inspections, or audits, we interviewed Department officials and reviewed available Department Standard Operating Procedures (SOPs) and Directives. We also researched and reviewed information related to the history of OFL.

OIG gained a better understanding of OFL, including the mission of the office as well as current divisions within the office. The OFL consists of four divisions: the Facilities Management Division (FMD), the Occupational Safety, Health and Environment (OSH&E) Division, the Property Asset Management Division (PAMD), and the Vehicle Management Division (VMD).

FMD ensures that major and minor construction projects are planned to meet short-term immediate needs and long-range operational goals, while ensuring operational effectiveness and security is maintained. OSH&E ensures a safe and compliant workplace, thereby reducing on-the-job injuries while helping to enhance worker morale. The objective of PAMD is to maintain, protect, control, use, and dispose of property in the most cost-effective manner while ensuring accuracy for financial integrity. VMD provides leadership and technical expertise for the management of a comprehensive, diversified fleet for the vehicular operations of the Department.

During our review, OIG found that some policies and forms referred to in Directives and SOPs were out of date or obsolete. Based on these findings, OIG may plan future evaluations, inspections, or audits.

We did not conduct an audit, the objective of which would be the expression of an opinion on Department programs. Accordingly, we do not express such an opinion. OIG did not conduct this analysis in accordance with generally accepted government auditing standards. Had we conducted an audit and followed such standards, other matters might have come to our attention.

If you have any questions regarding this project, please contact me at (202) 593-4800.

cc: Mr. Richard Braddock, Chief Administrative Officer
[REDACTED] Audit Liaison